



## Roman Shade Installation Guide

### Pumping Wand/Spring Assist Operation

We recommend hiring a professional drapery installer for the easiest and most perfect finish but if you are pretty handy these instructions will help guide you through the process!

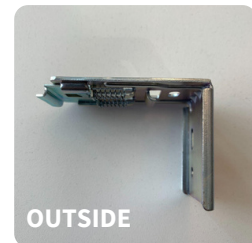
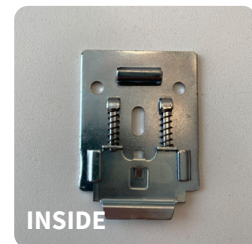


Here's what you will need:

- Drill and drill bits
- Tape measure
- Step ladder
- Pencil
- Screws and plugs (if not drilling into wood)
- Assembled roman shade on headrail system
- Brackets (provided)

**1 For inside mount shades** place bracket inside casing at the desired depth (usually so the shade front will be tucked slightly back from face of window trim). Front of bracket is ideally ½” in from face of casing if you have room. Mark 4” in from each outer edge and then equally spaced across the width to suit the number of brackets provided — use plugs if you do not hit wood (most casings are wood).

**For outside mount shades** place bracket on wall or trim (depending on your desired mounting area) 4” in from each edge and equally spaced across based on number of brackets provided — use plugs if you do not hit wood. Fold in wires on hardware cover flaps to create a right angle that returns to the wall.



### *Dressing: Getting Perfect Folds*

Roman shades take some time to “train” into their folds. This is a natural part of fabric that has come from flat on a bolt and is now being asked to fold on demand. We recommend pulling your shade all the way up, pull each fold out and smooth it with your hands applying a little bit of pressure to tell the folds you are in charge! You can hand press the folds if you like too! Then leave it up like this as long as you can (a few days is great) and as you open and close it over time it will require less of your help to have the folds do their thing on their own!

## Remote Control Motorized Operation

Follow the instructions on the previous page to install your shade brackets and shade.

Once your shade is installed, fully charge your rechargeable battery before storing the charger. Your shade will need to be charged every 4-6 months depending on usage. You can do this by plugging the charging cord into the motor and plugging the plug end into an outlet. It should be fully charged within 5 hours.

Your shade should be programmed prior to shipping but sometimes the programming is affected in the shipping process.

You will need to set the upper limit and the lower limit to ensure the shade opens and closes in the correct positions.

**If you need to reprogram your remote please see [this video](#).**



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